

Note: Julie Jeppson and Jody Brennan will be attending remotely from Ruttger's Bay Lake Resort: 25039 Tame Fish Lake Rd, Deerwood, MN 56444

MELSA BOARD OF TRUSTEES MEETING

Thursday, September 26, 2024

11:30 am to 1:30 pm

Maplewood Library Community Program Room

3025 Southlawn Drive, Maplewood MN 55109

An asterisk * indicates that board action is needed

I. **Call to order** Laurie Halverson, President

II. **Public comment**

III. **Approval of agenda**

IV. **Introduction of Sherry Anderson, new Executive Director of MELSA**

V. **Consent Agenda ***

A. Approval of Meeting Minutes (June 20, 2024)

B. Approval of June, July, August disbursements and financial statements

VI. **DISCUSSION/ACTION ITEMS**

A. Approval of Sherry Anderson as a check and contract signer *

B. Approval of the FY2024 RLBSS report on results and expenditures (Regional Library Basic System Support – RLBSS) *

C. Approval of the FY2024 RLTA final report (Regional Library Telecommunications Aid) *

D. Approval of the FY2025 RLTA application *

E. Finance Committee report Beth Burns, Treasurer *

i. MELSA budget overview

ii. Proposed CY2024 Budget adjustments

iii. MMKR one-year extension and quote

F. Acquisition of ConsumerReports.org for MELSA Kathleen James electronic resources collection *

G. Distribution of Library System Allocations Fund (LSAF) to member libraries *

H. Equity Fund guidelines Jodi Edstrom, Director Carver County Library *

I. Personnel Committee report Julie Jeppson, Chair

VII. **Reports**

A. Executive Director report Susan Marschalk

B. Reports and information

VIII. Adjourn

Next meeting: Thursday, October 17th
1:30 – 3:30pm Highland Park Library, St Paul