I. CALL TO ORDER
Chair Degler called the meeting to order at 12:02 PM.

II. INTRODUCTIONS

III. PUBLIC COMMENT

IV. CONSENT AGENDA
A. Approval of Agenda
Due to the delay of Commissioner Rettman the agenda order was altered. Item B. will be moved down on the agenda until Commissioner Rettman arrives.
Motion by Gamache to approve amended agenda. Second by Workman. Motion carried.
B. Approval of Meeting Minutes (September 15, 2016)
C. Approval of Bills and Financial Statements
Motion by Pearson to approve Consent Agenda. Second by Marschall. Motion carried.

V. DISCUSSION/ACTION ITEMS
A. RLTA FY 2017 Application
Motion by Workman to approve the submission of the FY2017 RLTA application to State Library Services. Second by Pearson. Motion carried.

B. Proposal to Launch SELF-e Implementation
Behringer presented the benefits to launching SELF-e. The Directors voiced their support for the product. The Trustees were advised that there is money in the budget for the implementation.
Motion by Workman to authorize the Executive Director to complete a contract for SELF-e services for a one year period. Second by Gamache. Motion carried.

C. Personnel Committee Report
Motion by Workman to approve motions by the Personnel Committee to address staff salary levels for 2017. Second by Gamache. Motion carried.

D. CRPLSA Formula Proposal
The Council of Regional Public Library System (CRPLSA) Directors would like to request a $2 - 3 million increase and formula change in the Regional Public Library Basic System Support (RLBSS) program from the Legislature. The CRPLSA Directors agreed not to go forward unless all 12 systems adopt the resolution.

Motion by Gamache to accept the resolution: The Metropolitan Library Service Agency Board of Trustees supports the proposed change to the RLBSS Funding Formula with the final percentages assigned to the Equalization and Basic System Services factors to be determined by the amount of increased funding appropriated by the 2017 Legislature as shown in the charts. If the increase to the annual appropriation is $3 million, the formula in Chart A will be used; if the increase to the annual formula is $2 million or up to $2,999,999, the formula in Chart B will be used. In the event of an increase of less than $2 million the formula remains unchanged. Second by Workman. Motion carried.

Motion by Pearson to support a $3 million increase in RLBSS funding. Second by Workman.

After a brief discussion among board members,
A Friendly amendment by Pearson to change motion to support MLA’s legislative platform for increasing RLBSS funding. Second by Workman. Motion carried.

E. CY 2017 MELSA Budget Adoption
Behringer updated the Trustees on the revisions to the CY 2017 budget which includes RLBSS, RLTA and Legacy revenue and expenses, and salaries and benefits expenses.
Motion by Marschall to adopt the CY2017 budget. Second by Pearson. Motion carried.

F. 2017 Meeting dates-bring calendars
Motion by Gamache to hold first meeting of 2017 on January 19, 2017 from noon to 2:00PM. Second by Rettman. Motion carried.

VI. REPORTS
A. Executive Director’s Report
Chair Degler thanked Trustees Marschall and Pearson for their years of service on the MELSA Board.
VII. ADJOURNMENT
Motion to adjourn by Workman.
Second by Pearson.
Motion passed.
The meeting was adjourned at 1:02 PM.