I. CALL TO ORDER
Chair Degler called the meeting to order at 12:02 PM.

II. INTRODUCTIONS

III. PUBLIC COMMENT

IV. CONSENT AGENDA
A. Approval of Agenda
B. Approval of Meeting Minutes (January 14, 2016)
C. Approval of Bills and Financial Statements
   Motion by Joseph to approve the Consent Agenda. Second by Workman. Motion carried.

V. ACTION/DISCUSSION ITEMS
A. smARTpass Implementation Update
Lederer and Teske demonstrated to the Board the pilot version of the smARTpass website. smARTpass is a new program open exclusively to metro public library users. If a person has a library card from any of the eight public library systems in the Twin Cities 7-county metro, that person has the opportunity to reserve free and/or discounted admission to a range of arts experiences.

B. Delegation of Authority to Executive Director
Behringer presented to the Board the Dakota County Attorney’s Office recommended language for the Delegation of Authority. A brief discussion was had as a reminder as to why the need for the motion.

Motion by Pearson to authorize the Executive Director to enter into contracts binding upon MELSA without obtaining Board of Trustee approval with the stipulation that such contracts are in compliance with policies adopted by the Board of Trustees and funds committed within those contracts do not exceed the categorical resources provided in the adopted budget. The Board of Trustees further authorizes the Executive Director to enter into non-monetary policy agreements binding upon MELSA without obtaining prior Board action with the stipulation that the agreements are consistent with activities and objectives outlined in the MELSA Strategic Plan. Second by Joseph. Motion carried. Rettman voted no.

C. 2015 Annual Report
Motion by Pearson to authorize the submission of the 2015 MELSA Report to State Library Services in the Minnesota Department of Education. Second by Workman. Motion carried.

D. Border to Border Broadband Resolution
Behringer explained that the 12 Regional Library Directors have expressed a desire to have libraries across the state lend their support Border to Border Broadband Initiative.
Motion by Workman to endorse the Minnesota Border to Border Broadband Vision. Second by Joseph. Motion carried. Rettman voted no.

E. Fund Balance Assignments
After completing the 2015 audit fieldwork there were funds remaining that could be assigned. The following assignments were proposed:

- Dedicating up to three year of Cloud Library platform funding for each MELSA member system.
- Setting aside funding to help offset anticipated future changed Regional Library Basic System Support grant appropriations.

Motion by Joseph authorizes the recommended assignments. Second by Gamache. Motion carried.

F. Authorization to Release a Request for Quotes for Delivery Services
MELSA has a delivery system among the eight systems for a centralized 24-hour-turnaround five-day sort and delivery system. Behringer explained every three years a Request for Quotes is released. Summaries of the proposals stemming from this process would be presented to the Board for action resulting in the final selection of a vendor.
Motion by Workman to release a Request for Quotes for a 24-hour Sort and Delivery system for the MELSA area. Second by Gamache. Motion carried.

G. Regional Library Basic System Support Formula
Due to the number of new Trustees, Behringer explained the elements of the RLBSS funding formula and how that formula impacts MELSA and other regional public library systems.
H. Other

VI. REPORTS
   A. Executive Director’s Report
      The preliminary report on the LSTA survey findings will be presented at the May Joint Trustees meeting. Ludwiczak is compiling a report of all Legacy Programs for the Legislature.

   B. 2015 Benefits to MELSA Member Libraries
      Behringer stressed the value that the combined purchasing power of MELSA brings to the procurement process when compared with the each individual system bargaining with vendors separately.

   C. Other Staff, Team and MELSA Group Updates
      Behringer discussed the process of MELSA taking a more direct role in negotiating database contracts for member libraries.

VII. ADJOURNMENT
      Motion to adjourn by Joseph.
      Second by Pearson.
      Motion passed.
      The meeting was adjourned at 1:26 PM.