I. CALL TO ORDER
Chair Degler called the meeting to order at 12:00 PM.

II. INTRODUCTIONS

III. PUBLIC COMMENT
Nemitz announced that she is leaving her position as Ramsey County Library Director for a new position as Library Director of Santa Cruz Public Libraries.

IV. CONSENT AGENDA
A. Approval of Agenda
B. Approval of Meeting Minutes (March 17, 2016)
C. Approval of Bills and Financial Statements
   Motion by Joseph to approve the Consent Agenda. Second by Workman. Motion carried.

V. PRESENTATION: 2015 MELSA AUDIT
A. Bill Lauer, Mallow Montague, Karnowski, Radosievich (MMKR)
This is the eighth year Bill Lauer has addressed the MELSA Joint Trustee and Advisory Boards regarding MELSA's annual financial audit. His firm has issued an unmodified opinion on MELSA's financial statements, the highest opinion MMKR can give. Workman asked about the term "material weaknesses" included in the Audit Summary. Mr. Lauer noted that this language is standard when a company with limited size of office staff has limited segregation of duties. The Board thanked Mona Scott for the standards of her record keeping and her contributions to the audit each year.
Motion by Joseph to accept the 2015 audit and authorizes its submission to the State Library Agency of the Minnesota Department of Education. Second by Pearson. Motion carried.

VI. DISCUSSION/ACTION ITEMS

A. Recommendation for Delivery Service Vendor for 2016 – 2018
MELSA released a delivery RFQ on March 21, 2016 and five firms responded. After Behringer and Brown reviewed the responses, one firm was disqualified for an incomplete RFQ submission. The staff recommendation is to continue with Alliance Courier as the 24-hour sort and delivery systems provided.

Motion by Workman to contract with Alliance Courier for the 24-Hour Sort and Delivery System for a one-year period with the option to renew for an additional two years. Second by Joseph. Motion carried.

B. Consideration of Adding e-Audiobook Titles to Cloud Library Collection
Based on a general consensus of the Advisory Board, Behringer requested to use the unexpended $285,000 set aside for eBooks to be used to purchase Cloud Library eAudiobooks. The cost for 10 copies of 261 new eAudiobooks is $175,207.

Motion by Kriesel to authorize the use of the $285,000 set aside for acquisition of Cloud Library e-Book content to include expenditures for Cloud Library e-Audiobook content. Second by Joseph. Motion carried.

VII. REPORTS

A. Executive Director’s Report
The Finance Committee is meeting 6/2/16 at 8:30am to go over the preliminary budget numbers for 2017 and to assist MELSA in the Regional Library Basic System Support grant application. Behringer also advised the Board of Trustees that the group’s June meeting will be moved to MCIT to accommodate the number of people attending to hear the results of the LSTA survey.

VIII. ADJOURNMENT
The meeting was adjourned at 12:50PM.