Members Present:
Anoka: Ramsey: Jeff Eide
Carver: Saint Paul: Jane Eastwood
Dakota: Margaret Stone Scott: Jake Grussing
Hennepin: Lois Thompson Washington: Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown and Mona Scott.
Others Present: Professor Joe Konstan, Daniel Kluver and Michael Ludwig (University of Minnesota)

I. CALL TO ORDER
Chair Eastwood called the meeting to order at 9:06 AM.

II. CONSENT AGENDA
A. Approval of Agenda
B. Approval of Meeting Minutes (November 17, 2016).
Motion to approve Consent Agenda by Stone. Second by Thompson. Motion carried.

III. DISCUSSION/ACTION ITEMS
A. Consideration of Phase Funds Requests
Motion by Ryskoski to recommend the MELSA Board of Trustees accept the following requests for Phase Funds:
   Carver County Library - $15,000
   Dakota County Library - $160,000
Second by Thompson. Motion carried.

B. 2017 Advisory Board Leadership
Motion by Thompson to elect Jacob Grussing as Chair and Keith Ryskoski as Vice Chair in 2017. Second by Stone. Motion carried.

C. 2017 Meeting Dates and Locations
The Directors agreed to the following Advisory Board meeting schedule. All meetings will be held on the second Friday of each month with the exception of November due to Veterans’ Day. The meeting dates are as follows with locations to be determined. Brown will email out the locations before the January Advisory Board meeting.
   • Friday, January 13, 9 – 11am at the Ramsey County Library – Shoreview
   • Friday, February 10, 9 – 11am
   • Friday, March 10, 9 – 11am
   • Friday, April 14, 9 – 11am
   • Friday, May 12, 9 – 11am
   • Friday, June 9, 9 – 11am
   • Friday, July 14, 9 – 11am
   • Friday, August 11, 9 – 11am
- Friday, September 8, 9 – 11am
- Friday, October 13, 9 – 11am
- Thursday, November 16, 2 – 3pm at the MCIT Building
- Friday, December 8, 9 – 11am

At the Trustee meeting on January 19th, the Trustee meeting dates for 2017 will be decided. After the meeting dates have been set, an Advisory Board representative will have to be chosen for the June Trustee meeting.

D. Continuation of Strategic Plan Discussion

The Directors further discussed edits to the draft of the strategic plan. Behringer will make the changes to the document as decided upon at the meeting. Behringer will bring the 2017 – 2020 Strategic Plan to the MELSA Trustees at the January 2017 meeting.

E. Discussion of Expansion of the BookLens Project

Professor Joe Konstan, Daniel Kluver and Michael Ludwig from the University of Minnesota and the MELSA partner for BookLens Project spoke to the board about future work they could undertake that would meet specific library needs. Professor Konstan and his team are considering applying for a National Science Foundation (NSF) grant. MELSA Directors were asked to forward their ideas to Behringer.

IV. REPORTS

A. Executive Director’s Report

Behringer updated the Directors on the status of Self-E and Pressbooks. Due to contract timing, Self-E will be available before Pressbooks. The Directors gave their approval to proceed under those circumstances. The Board authorized MELSA to begin setting up authentication and training for tech staff from member libraries.

The Council of Regional Public Library System Administrators will be in town at the end of March for a meeting. Behringer will arrange a meeting with the MELSA Directors for Wednesday, March 29 2017.

B. Other staff, Team and MELSA Group Updates

None

C. Other

V. ADJOURNMENT

Motion to adjourn by Thompson.
Second by Grussing.
Motion carried.
The meeting was adjourned at 11:00 AM.