Members Present:
- Anoka: Maggie Snow
- Carver: Heidi Hoks
- Dakota: Margaret Stone
- Hennepin: Lois Thompson
- Ramsey: Lynn Wyman
- Saint Paul: Jane Eastwood
- Scott: Jake Grussing
- Washington: Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown, Kathleen James and Mona Scott.

I. CALL TO ORDER
Chair Eastwood called the meeting to order at 9:14 AM.

II. CONSENT AGENDA
A. Approval of Agenda
B. Approval of Meeting Minutes (July 15, 2016)
   Motion by Hoks to approve the Consent Agenda. Second by Grussing. Motion carried.

III. DISCUSSION/ACTION ITEMS
A. MELSA Groups Survey Summary
   Results from the group survey that was sent to all members from all systems were presented to the Board members. Two points stood out in the findings:
   1. Is there a specific charge for the E-Government Task Force?
   2. Does the Advisory Board see a higher value in the creation and adoption of a common region-wide set of registration procedures or in systems autonomy to set agency-specific registration requirements related to library cards and circulation?

   After some discussion it was determined that the Circulation Teams functions more like an Interest Group. A reminder was given that participation in Interest Groups is on an opt-in basis.
   **Motion by Hoks to change the status of the Circulation Team to an Interest Group. Second by Snow. Motion carried.**

   Further discussion on streamlining access across all metro libraries will occur at the next Board meeting in September. The directors are to go back to senior and circulation staff about issues they see as access problems across MELSA. Thompson suggested the Board consider hiring a consultant to facilitate the process in deciding what the Board actually wants to achieve. Thompson and Hoks will bring back names of facilitators who can assist the Board in determining which direction they want to go.

   The Directors discussed the continued need for an E-Government Task Force.
   **Motion by Thompson to disband the E-Government Task Force. Second by Grussing. Motion carried.**
Behringer will send an official email from MELSA to all of the Directors explaining the changes to the Circulation Team and E-Government Task Force and the reasoning behind those changes.

**B. Consideration of Draft Charge for MELSA Measures and Outcomes Interest Group**
After some discussion, it was determined that the Directors are not ready to form another Interest Group. All systems need more learning opportunities about measures and outcomes. SPL and HCL are participating in two webinars, fines/fees and measure/outcomes, and invited staff from member libraries to attend.

**C. Follow-up to BiblioCommons Demonstrations**
Due to the fact that RLBSS figures have not been released yet, the financial support MELSA could give to member libraries is unknown at this time. Behringer asked the Directors how interested they were in MELSA continuing in discussions with BiblioCommons. The general response was that directors were interested in MELSA continuing discussions with Bibliocommons. Behringer will proceed with those conversations.

**D. Follow-up on PressBooks – Self-E discussion**
Behringer has spoken with the Council of Regional Public Libraries Association (CRPLSA) and they are interested in being partners with MELSA in the implementation of Pressbooks and Self-E services.

*Motion by Thompson to suspend meeting for a 10 minute break. Second by Eastwood. Motion carried.*
Chair Eastwood called the meeting back to order at 10:35AM

**E. CY2016 Formula Distribution**
*Motion by Stone that the MELSA Advisory Board recommends to the MELSA Board of Trustees to release the CY2016 formula funds to the member library systems. Second by Snow. Motion carried.*
Thompson reminded the Board that they will form a committee to review the Formula Distribution once the new RCL Director is in place. Grussing requested that the Phase Formula also be reviewed.

**IV. REPORTS**

**A. Executive Director’s Report**
Behringer reported on a new program from GALE which is called Career Online High School. The program is an online high school option for those who have not received his or her high school diploma. Students can go through the program at their own pace rather than sitting in classrooms. Behringer asked the Directors if they would like him to set up meeting with GALE for more information. The Directors would like him to proceed.

Behringer had a smARTpass update. There are 6982 unique users signed up and the new partners that have been added effective September 1st are Hennepin Theater Trust, Rose Ensemble, Minnesota Orchestra, Prime Productions, Schubert Club and TU Dance.
B. Other staff, Team and MELSA Group Updates
   None

C. Other

V. ADJOURNMENT
Motion to adjourn by Snow.
Second by Grussing.
Motion carried.
The meeting was adjourned at 11:10 AM.