Members Present:

Anoka:    Maggie Snow    Ramsey:    Lynn Wyman
Carver:   Heidi Hoks     Saint Paul:  Jane Eastwood
Dakota:   Margaret Stone Scott:    Jake Grussing
Hennepin: Lois Thompson   Washington: Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown and Andrea McKennan.

I. CALL TO ORDER
Vice Chair Eastwood called the meeting to order at 9:01 AM.

II. CONSENT AGENDA
A. Approval of Agenda
   Due to Mona Scott’s absence item III.E will be removed from the agenda and added at a later date.
B. Approval of Meeting Minutes (May 19, 2016)
   Motion by Hoks to approve the Consent Agenda. Second by Snow. Friendly amendment added to approve the agenda as amended. Motion carried.

III. DISCUSSION/ACTION ITEMS
A. Election of New Advisory Board Chair
   Motion by Thompson to elect Eastwood as Chair and Grussing as Vice-Chair to finish out 2016. At the January 2017 meeting the previously established rotation will continue. Second by Stone. Motion carried.

B. Consideration of Phase Fund Requests
   Motion by Stone to recommend to the MELSA Board of Trustees to accept the following requests for Phase Funds: Carver County Library - $33,000; Ramsey County Library - $104,000; Scott County Library - $42,000; and Washington County Library - $20,000. Second by Thompson. Motion carried.

C. Update on Legacy Fund Budget Planning for FY2017
   McKennan discussed Legacy Budget considerations. Due to a 3% budget decrease, the suspension of the statewide fund and ceasing the podcast program, MELSA has $62,170 to reallocate within the Legacy budget. McKennan proposed assigning $15,000 to the State Fair for 2017 and asked the directors which formula they would like to use for the extra legacy funds. The choices were the Live at the Library formula, which is based on 20% population, 20% number of library locations and a 60% grants or the traditional formula based solely on population. Behringer requested that each of the Directors speak with his or her Trustee and explain the change in formula.
Motion by Thompson to agree to put $15,000 back to the State Fair and to have the Library System Legacy allocations distributed solely based on population. And to discontinue the Live At The Library distribution formula since that program no longer exists. Second by Grussing.
The Directors continued to discuss the merits of spending $15,000 on one day at the State Fair.

A friendly amendment by Thompson to ask James to consider a way to report back outcomes of MELSA State Fair participation. Second by Grussing. Motion carried.

D. Preliminary Information on the 2017 Budget Planning Process
Behringer reviewed where the Finance Committee is in the 2017 budget planning process and asked the Directors to consider the value and talk to their staff about the several products that are in play in 2017. The directors agreed that they would like to see money set aside for a strategic planning consultant.

Behringer will email out a more detailed list of items he would like the Directors to talk to their staff about for the upcoming budget by the August Advisory Board meeting. He will also bring back a history of the E-Gov Task Force.

E. Preliminary Findings from LSTA Survey Performed by NRC
The Directors discussed the preliminary results of the LSTA survey. They all agreed that the most valuable information will come when all the data is broken down by each individual system.

IV. REPORTS
A. Executive Director’s Report
Behringer will speak with Bibliocommons and send out a Doodle poll to check availability for a demo.

B. Other staff, Team and MELSA Group Updates
None

C. Other
Thompson requested that a bylaw discussion regarding open versus closed meeting be put on the agenda for a future meeting.

V. ADJOURNMENT
Motion to adjourn by Thompson.
Second by Snow.
Motion carried.
The meeting was adjourned at 10:45 AM.